The Southeastern Conference (SEC) Visiting Faculty Travel Grant Program

The Southeastern Conference (SEC) Visiting Faculty Travel Grant Program is intended to enhance faculty collaboration that stimulates scholarly initiatives between SEC universities. It gives faculty from one SEC university the opportunity to travel to another SEC campus to: exchange ideas, develop grant proposals, conduct research, consult with faculty and/or students, offer lectures or symposia, or engage in whatever activities are agreeable to the visitor and host unit (usually a department, program, or center/institute). The UT selection committee will give preference to proposals intended to develop long-term scholarly initiatives and/or significant external funding proposals. **Travel dates for these visits are between September 1, 2014 and July 31, 2015.**

The University of Tennessee can select anywhere from four to ten faculty members to receive travel grants ranging from $1,000 to $2,500 each for transportation, room, board, etc., to use for travel to another SEC campus (SEC member universities are listed below). Please note this edict from the SEC: “Travel grant funds may not be used for non-travel-related expenses (e.g., books, supplies, computer software, etc.), and it is not permissible to use funds for support/research staff. Any use of the funds should be directly to the faculty member with the intent of lessening the financial burden of personal accommodations in travel (e.g., travel, lodging, meals, etc.).”

UT faculty members must contact a colleague at a host unit to request a letter of invitation. The selected faculty members will be responsible for arranging coverage of their duties during their absence. After the visit, faculty members will submit a brief report describing the outcomes of the visit.

**To be considered for one of UT’s SEC travel grants, please submit the following in one PDF file via email attachment to Alan Rutenberg at arutenberg@utk.edu by 5:00 pm on Friday August 1, 2014.**

Faculty should submit applications individually (no multiple faculty or team/group applications.) The following information must be provided:

**UT faculty member information**
- Name
- Title
- UT Unit
- Research Discipline
- Email
- Campus Address
- Phone
- Brief scholarly biography (maximum 250 words)
- Current CV

**Visit Information**
- Name of host institution, department, and individual or group
- Visit dates
- Brief budget outline

**Project Statement** (maximum one page single-spaced)
- Anticipated activities while visiting
- Statement of visit’s benefits for UT and host institution
Supporting Letters
• Letter of invitation from a host unit official (dean or department head) specifying the dates of the visit and any specific expectations of the faculty member
• Letter of support from UT unit which includes the arrangement of duty coverage

Southeastern Conference member universities:
University of Alabama – Tuscaloosa, Alabama
University of Arkansas – Fayetteville, Arkansas
Auburn University – Auburn, Alabama
University of Florida – Gainesville, Florida
University of Georgia – Athens, Georgia
University of Kentucky – Lexington, Kentucky
Louisiana State University – Baton Rouge, Louisiana
University of Mississippi – Oxford, Mississippi
Mississippi State University – Starkville, Mississippi
University of Missouri – Columbia, Missouri
University of South Carolina – Columbia, South Carolina
University of Tennessee – Knoxville, Tennessee
Texas A&M University – College Station, Texas
Vanderbilt University – Nashville, Tennessee