

OAK RIDGE - KNOXVILLE SECTION  
OF THE  
AMERICAN NUCLEAR SOCIETY, INC.

BYLAWS

REVISED, April 1988

I certify that these bylaws have been amended  
and adopted in accordance with the provisions  
of Article XIII, Sections 1 and 2.

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Bob Hottel, Secretary

OAK RIDGE - KNOXVILLE SECTION  
AMERICAN NUCLEAR SOCIETY  
P. O. Box 689  
Oak Ridge, Tennessee 37830

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OF THE  
AMERICAN NUCLEAR SOCIETY, INC.

BYLAWS

ARTICLE I

NAME AND PURPOSE

Corporate Name

Section 1. The corporate name of this scientific membership organization is the Oak Ridge-Knoxville Section, Incorporated, of the American Nuclear Society, Incorporated, hereinafter designated as the Section and the Society, respectively. The abbreviated name of the Society is ANS.

Incorporation

Section 2. The Section is incorporated as a not-for-profit scientific and educational organization under the provisions of the Tennessee General Incorporation Act, while the Society is incorporated under the Membership Corporation Law of the State of New York.

Purpose and Object

Section 3. The Section is formed for the purpose of advancing and disseminating scientific, engineering, and technical knowledge, especially in the field of nuclear science and technology, allied sciences, and related arts. The objectives of the Section shall be consistent with the objectives of the Society as set forth in its Certificate of Incorporation and in Article B2.1 of its bylaws. The specific objectives of the Section are:

- (a) to encourage research in nuclear science and engineering and in allied fields for the benefit of mankind;
- (b) to aid in the integration of the various disciplines constituting the field of nuclear science and technology;
- (c) to cooperate with faculty and students in nearby institutions offering courses in nuclear science and engineering;
- (d) to establish scholarships, grants, and awards useful in furthering the aforementioned objectives;
- (e) to hold meetings for the presentation and discussion of scientific and technical papers;
- (f) to prepare and disseminate information relating to nuclear science and technology through books, journals, pamphlets, reports, and other informational media appropriate to a professional, scientific and technical society;
- (g) to assist the Society in the structuring and presentation of national, topical, and regional meetings, as well as other organizations in sponsoring joint meetings that are of mutual interest;
- (h) to cooperate with other organizations having the same or similar purposes; and

(i) to engage in such other activities as may be appropriate for the fulfillment of the objectives of the Society and Section.

The Section is organized exclusively for educational and scientific purposes, including for these purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Revenue Law).

## ARTICLE II

### RESTRICTIONS, ENDORSEMENT, AND DISSOLUTION

#### Limitations

Section 1. The following limitations apply to the activities and operations of the Section.

(a) Inurement of Income. No part of net earnings of the Section shall inure to the benefit of, or be distributed to its members, executive committee members, officers or other private persons except that the Section shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in this paragraph.

(b) Legislative or Political Activities. No substantial part of the activities of the Section shall be the carrying on of either propaganda or other promotional action designed to influence legislation, and the Section shall not participate or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

(c) Society Activity. No action, obligation, or expression of the Section shall be considered an action, obligation, or expression of the Society as a whole. A statement to that effect shall be imprinted in any publication, regarding an action, obligation, or expression with respect to the Society, issued by the Section. The Section shall not have authority to act for or in the name of the Society without prior approval of the Board of Directors or the Executive Committee, provided, however, that the Section on local matters may represent the official position of the Society upon approval of the Section Executive Committee and after consultation with the Chair of the Society's Public Policy Committee.

(d) Governing Instruments. The activities of the Section and its members shall be governed by the provision of these Bylaws and the Certificate of Incorporation, which shall be consistent with the Bylaws and Rules of the Society.

(e) Financial Responsibility. The affairs of the Section shall be conducted in a manner that the Section shall be financially independent and shall receive no support from funds of the Society.

(f) Operational Limitations. Notwithstanding any other provision of these articles, this Section will not carry on any other activities not permitted to be carried on by (a) an organization exempt from Federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), or (b) an organization, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

### Endorsement

Section 2. The name or approval of the Society shall be used only in connection with activities which are consistent with the purpose of the Society.

Section 3. Upon dissolution of the Section, the residual assets of the Section (after payment of all debts and obligations) shall be distributed to the Society to be held in trust for the Board of Directors, unless an alternate disposition of assets has been approved by the Board. Any disposition of assets shall be to one or more organizations which themselves are exempt as organizations described in Section 501(c)(3) and 170(c)(2) of the Internal Revenue Code of 1954 (or the corresponding sections of any future federal tax code) or to the Federal, state, or local government, for a public purpose.

## ARTICLE III

### MEMBERSHIP

#### Territorial Geographical Limits

Section 1. The territory within the State of Tennessee in which the Section will operate includes all counties within the East Tennessee region, excepting the counties of Bradley, Hamilton, and Marion. The territory overall is bounded on the north by the Kentucky-Tennessee and the Virginia-Tennessee state lines, on the east by the North Carolina-Tennessee state line, on the south by the Georgia-Tennessee and Alabama-Tennessee state lines, and on the west by Interstate Route 65 of the Federal Highway System.

#### Grade or Class

Section 2. The membership of the Section shall consist of Fellows, Members, Emeritus Members, Honorary Life Members, Associate Members, and Student Members, hereinafter referred to as "members". In addition, there shall be Library Members and Organizational Members with restricted rights and privileges. Members of any grade in good standing in the Society residing within the territory of the Section shall be eligible to become members of this Section. The grade of membership held in the Section shall be the same as the member holds in the Society.

#### Rights and Privileges

Section 3. Fellows, Members, Emeritus Members, Honorary Life Members, and Associate Members shall be entitled to all rights and privileges of membership in the Section. Library Members and Organizational Members shall be non-voting and ineligible for holding office or serving on any committee of the Society or Section. Student Members shall not have the right to vote or hold office in the Section unless the Section Executive Committee permits it; however, Student Members shall be entitled to the privilege of receiving notices and attending meetings.

### Non-Members

Section 4. Non-members of the Society may be eligible to become Section Participants of the Section if their association will result in the furtherance of the objectives of the Section as set forth in Article 1.

Section Participants, whose qualifications for participating in Section activities have been approved by majority vote of the Section Executive Committee, shall be entitled, upon payment of the annual Section dues, to receive notices, attend meetings, and participate in the affairs of the Section but shall not be entitled to hold any Section office or right to vote.

## ARTICLE IV

### DUES AND CONTRIBUTIONS-FISCAL YEAR

#### Assessments

Section 1. The Executive Committee of the Section shall have the right to levy special and reasonable assessments when authorized by affirmative vote of not less than two-thirds (2/3) of the Section members present at any regular or special meeting properly called in accordance with Articles X and XII.

#### Contributions

Section 2. The Section may also accept local non-compulsory financial contributions, but solicitation and acceptance of such contributions shall be subject to the following conditions:

- (a) Limited to solicitation for those activities consistent with the objectives of the Society.
- (b) Notification be given to the President of the Society, in writing, of the intent and purpose of the solicitation and the President may disapprove of such solicitation within 30 days of notification.

#### Membership Dues

Section 3. The annual dues for Section Membership shall be determined and established by the Executive Committee. Membership dues to new members joining the Section during the period January 1 to June 30 shall be assessed at the rate of one-half (1/2) the annual Section dues. Student members shall not be assessed Section dues.

#### Fiscal Year

Section 4. The fiscal year of the Section shall be from July 1 through June 30.

## ARTICLE V

## CORPORATE OFFICES, DUTIES, AND TERMS OF OFFICE

General

Section 1. The officers of the Section shall be a Chair, a Vice-Chair, a Secretary, and a Treasurer. The Vice-Chair shall be designated Chair-elect. The officers shall hold office for one (1) year, which shall begin at the close of the last Section meeting of the activity or fiscal year and shall terminate at the corresponding meeting the following year. However, in the event that a successor officer(s) has not been elected or has failed to qualify, the incumbent shall continue in office until a successor(s) is appointed by the Executive Committee. Officers of the Section shall be members of the Society.

(a) The Chair shall have supervision over the affairs of the Section subject to the direction of the Executive Committee. The Chair shall preside at meetings and shall have the power to perform other duties as may be provided in these Bylaws or Rules, or as may be delegated to the office by the Executive Committee. The Chair shall be an ex-officio member of all Section committees.

(b) The Vice-Chair at the time of his election shall be designated Chair-elect. While serving, the Vice-Chair shall perform the duties of the Chair in the Chair's absence and other such duties as may be delegated to the office by the Executive Committee. At the expiration of the term, the Vice-Chair shall automatically succeed to the office of Chair.

(c) The Secretary shall keep a record of the proceedings of the Section, and shall have such other duties as may be assigned to the office by the Executive Committee. The Secretary shall act as custodian of the Society Bylaws and Rules and of the Section Bylaws, Rules, and Regulations. The Secretary shall see that a notice of each Section meeting is sent to each member of the Section. The Secretary shall record the minutes of the Executive Committee and Section Meetings and file copies of these recorded minutes with the Executive Director of the Society within 30 days following the approval of the minutes by the Section's Executive Committee. In the absence of the Chair and Vice-Chair, the Secretary shall preside at the meetings of the Section.

(d) The Treasurer shall collect and disburse funds as authorized by the Executive committee. The Treasurer shall serve as a member of the Finance Committee. The Treasurer shall deposit the funds of the Section in a repository approved by the Executive Committee, shall handle the financial accounting, shall present a financial report at the first Section meeting during his term of office, and shall submit the books of account to the Auditing Committee when leaving office. The Treasurer shall also have other duties as may be assigned to the office by the Executive Committee. The Treasurer shall prepare on calendar year basis annual financial reports consisting of an operating statement of incomes and expenses to be filed with the Executive Director of the Society not later than February of each year. In the absence of the other officers, the Treasurer shall preside at meetings of the Section.

## ARTICLE VI

## EXECUTIVE COMMITTEE AND OFFICERS

Main Governing Body

Section 1. The Executive Committee shall be the governing body of the Section and shall have the power to act for the Section in all matters, subject to these Bylaws and to the related Certificate of Incorporation, as well as to the Bylaws of the Society.

Committee Composition and Terms of Office

Section 2. The Executive Committee shall consist of the officers of the Section, the immediate past-Chair of the Section, and not less than six (6) other members to be elected as hereinafter provided.

The elected members shall serve terms not to exceed three (3) years. Each year of term of office shall begin at the close of the annual meeting of the outgoing Executive Committee and shall terminate at the end of the corresponding meeting the following year.

In addition, the terms of the six elected members shall be staggered so that two new members are elected each year to maintain effective continuity of experience in conducting the affairs of the Section and in performing the duties of the Committee. In the initial year prior to establishment of the complete rotational cycle, pairs of members shall be elected for periods of one, two, and three years; there-after, election of members will be confined to two per year. The Chairs of the Standing Committees may be invited to attend Executive Committee meetings. The Chair of the Section shall be the Chair of the Executive Committee. A quorum shall be constituted by a majority of the members of the Committee.

Filling Vacancies

Section 3. Any vacancy among the officers or on the Executive Committee occurring during the year shall be filled by an Executive Committee appointment for the unexpired term, except that a vacancy in the office of Chair shall be filled by the Vice-Chair, who shall continue to perform the duties of Vice-Chair until being installed as Chair for the following year or as otherwise acted upon by the Executive Committee.

Rules and Regulations

Section 4. In order to provide for handling the affairs of the Section, the Executive Committee shall prepare and adopt, in connection with these Bylaws, suitable rules. Such rules shall be adopted by affirmative votes of not less than three fourths (3/4) of the Executive Committee. A copy of such rules shall be filed with the Executive Director of the Society.

Executive Committee Meetings

Section 5. Meetings of the Executive Committee may be called at any time by the Chair, or at the request of any two (2) members of the Committee.

### Working Agreements

Section 6. The Section by action of the Executive Committee may enter into cooperative agreements with any local scientific or engineering societies, or with local sections of such national societies, not contrary to the Certificate of Incorporation and Bylaws and Rules of the Society.

## ARTICLE VII

### NOMINATION AND ELECTION

#### Officers and Executive Committee Members

Section 1. The Section officers (except the Chair) and members of the Executive Committee shall be elected by letter ballot.

#### Nominating Committee

Section 2. The Nominating Committee constituted under the provisions of these Bylaws shall place a list of their nominees in the hands of the Secretary not later than February 15. The secretary shall prepare and forward to each member of the Section not later than March 15 a ballot containing the nominations submitted by the Nominating Committee, and in addition any other nominations submitted by endorsement of not less than ten (10) members received in writing either by the Nominating Committee or by the Secretary prior to February 15.

#### Process of Election

Section 3. For each elective office, other than the office of Chair, not less than one (1) candidate shall be named by the Nominating Committee. Each nominated candidate shall have agreed at least one (1) week prior to the mailing of the ballot to serve if elected. The ballot shall also contain spaces for write-in names for each office.

#### Verification of Eligibility and Voting

Section 4. Ballots shall be returned to the Secretary to determine the eligibility of the voter, and the Secretary shall turn over all accredited ballots to the Inspectors of the Election. In order to be counted they shall reach the Secretary no later than April 15.

(a) Voting shall be by secret ballot under the general procedure stipulated for voting and for handling ballots in the Bylaws and Rules of the Society. The three (3) Inspectors of Election shall be appointed by the Chair from members of the Section who are not members of the Executive Committee or nominees for office.

(b) The Inspectors shall report the results of the election not later than May 8th to the Secretary, who shall declare elected to each office the candidate receiving the largest number of votes for that office. Should a tie vote occur, the Section shall resolve the tie by ballot vote at the next regular meeting or special meeting called in accordance with the Section Bylaws and Rules.

### Installation of Officers

Section 5. The elected candidates shall be installed and their terms of office commence at the close of the annual meeting of the Section.

### Eligibility for Reelection

Section 6. The Chair shall not be eligible for reelection to two (2) consecutive full terms. The Vice Chair, when elected, shall be designated Chair-Elect and at the expiration of that term will automatically succeed to the office of Chair. The Treasurer and other Executive Committee members shall not be eligible for election to more than two (2) consecutive full terms. Furthermore, no member shall be eligible for election to more than one corporate office concurrently.

## ARTICLE VIII

### ADVISORY COUNCIL

#### Executive Advisors

Section 1. The Advisory Council (Executive Advisors) may be constituted in order to provide the Executive Committee with advice and counsel. The members of the Advisory Council shall be members in good standing of the Section and residents of the territory of the Section. Members of the Advisory Council shall be appointed by a two-thirds (2/3) vote of the Executive Committee for a period of one (1) year. Appointments to the Council shall not become effective until the appointee's consent is received by the Secretary of the Section.

#### Rights of Council Members

Section 2. Members of the Advisory Council shall attend meetings of the Executive Committee and as otherwise requested by the Executive Committee. They shall be non-voting participants of the Executive Committee meetings.

## ARTICLE IX

### STANDING AND SPECIAL COMMITTEES

#### General

Section 1. The Standing and Special Committees of the Section shall be appointed, as required, by the Chair of the Section to serve to the end of the Chair's term except as otherwise specified. Members shall not be eligible for reappointment to the same Committee for more than three (3) consecutive terms. Appointments of and to Committees shall be reported to the Executive Committee, subject to its approval, and that Committee may change the personnel of Committees at any time at its discretion.

### Standing Committees

Section 2. The Standing Committees shall include:

- (a) Executive Committee - as provided in Article VI.
  
- (b) Membership Committee - composed of not less than two (2) Section members, to promote membership growth and administer other membership activities of interest to the Chair and Executive Committee.
  
- (c) Program Committee - composed of not less than two (2) Section members, which shall be responsible for planning Section meetings and for coordinating all meetings with those of the Society and of affiliated organizations.
  
- (d) Finance Committee - composed of not less than two (2) Section members, and the Treasurer as an ex-officio member thereof with power to vote, which shall have supervision over and responsibility for the financial affairs of the Section and its books of account. This Committee shall be chaired by the Section Vice-Chair. This Committee shall also prepare the annual budget for presentation to the Executive Committee at the first meeting of the fiscal or activity year.
  
- (e) Publicity Committee - composed of not less than two (2) Section members, which shall arrange for all notices and distribution to Section members and publicity releases. They shall arrange all publicity for Section activities within the local area. The Committee shall also be responsible for reporting newsworthy items in the ANS Nuclear News. It shall also prepare, publish, and distribute Section news to the members monthly or on a frequency determined by the Executive Committee.
  
- (f) Honors and Awards Committee - composed of not less than two (2) Section members, which shall be responsible for reviewing and recommending to the Executive Committee the advancement in membership grade of the Section members who are so qualified. This shall include nomination of members to the honor of Fellow in the Society. It shall be responsible for recommending to the Society nominees for the National Offices and members for National committees. The Committee shall consider and present honors to local Section members or honored guests at Section meetings.
  
- (g) Education Committee - composed of not less than two (2) Section members, which shall assist educational institutions in presenting a broad view of the fields and requirements for science and engineering pertaining to the atomic nucleus and allied sciences and arts, and shall plan and promote means of disseminating information on nuclear sciences and technology to civic organizations and the general public.
  
- (h) Section Development Committee - Composed of not less than three (3) Section members who are past Chairs of the Section. The Chair of this Committee shall be the immediate past Chair of the Section. If the immediate past Section Chair is unavailable, then the next most recent past Chair available shall become Chair of this Committee. The Committee shall be responsible for reviewing the complete scope of operations of the Section with an objective of recommended action for improvement of change, as they may deem necessary for a more favorable development of the Section, or to the Executive Committee for its review, consideration, and action.

(i) Arrangements Committee - composed of not less than two (2) Section members, which shall be responsible for all arrangements as necessary to properly hold and conduct the Section's regularly scheduled or special meetings.

(j) Bylaws and Rules Committee - composed of not less than three (3) Section members who are members of the Society. The main function of the Committee shall be to review and make recommendations for the action matters referred to the Committee by the Executive Committee relating to the Section's Bylaws and Rules and to the Certificate of Incorporation.

#### Activity Report

Section 3. Each standing Committee Chair, with the exception of the Executive Committee, shall submit timely reports covering status of activity and action taken by the subject committee.

#### Terms of Office

Section 4. Terms of all Standing Committees shall coincide with those of the Section officers.

#### New Standing Committees

Section 5. Additional Standing Committees may be created by a two-thirds (2/3) vote of the Executive Committee.

#### Special Committees

Section 6. The Special Committees shall include:

(a) Nominating Committee - composed of not less than two (2) Section members who shall nominate candidates for the elective offices and the Executive Committee.

(b) Auditing Committee - composed of not less than two (2) Section members whose sole function shall be to audit the outgoing Treasurer's books of account.

(c) Election Inspection Committee - composed of not less than two (2) Section members who shall supervise the conduct and certify the results of the annual election of the Section officers.

Special Committees shall be dissolved upon the completion of the duties assigned to them. At the completion of the work or purpose for which the Special Committee was created, the Chair of the Committee shall submit a report to the Section Chair of the activity, results and/or recommendations of the Committee. Other Special Committees may be established by the Chair of the Section, subject to approval of the Executive Committee.

#### Quorum

Section 7. A majority of members shall constitute a quorum of all Standing and Special Committee meetings.

ARTICLE X

SECTIONAL MEETINGS

Schedule and Frequency

Section 1. Meetings shall be held as determined by the Executive Committee at the times and places it shall designate. There shall be not less than four (4) meetings each year, one of which shall be the annual meeting to be held in May or June, but it shall not conflict with the date(s) of the Society's Annual Meeting.

Notice of Meeting

Section 2. A notice of each meeting shall be mailed to each voting and non-voting member by the Secretary not less than ten (10) days before the date of the meeting.

Agenda Items

Section 3. The order of business at regular meetings of the Section shall be:

- (a) Reading of Minutes,
- (b) Treasurer's Report
- (c) Report of Committees,
- (d) Unfinished Business,
- (e) New Business, and
- (f) Papers, Lectures, Technical Programs, Etc.

ARTICLE XI

QUORUM AND RULES OF ORDER

Quorum

Section 1. A quorum for the transaction of business at the regular Section meetings shall consist of not less than twenty-five (25) qualified votes, or twenty percent (20%) of the membership, whichever is less.

Section 2. Rules contained in Roberts Rules of Order, current edition, shall be used in the conduct of meetings of the Section and for interpreting the Bylaws of the Section and shall be the authority on parliamentary procedures, except as may otherwise be required by the laws under which the Section is organized.

## ARTICLE XII

## SPECIAL MEETINGS

National and Topical Meetings

Section 1. On occasion, such as in preparation and conduct of National, Topical or Joint Meetings, the Section may act on behalf of the Society subsequent to authorization given by the Board of Directors as prescribed in Article I, Section 3, Item (g) of these Bylaws.

Coordination

Section 2. The Section shall coordinate the meetings subject to the Society's approval (in accordance with ANS Policy Resolutions).

## ARTICLE XIII

## AMENDMENTS

Amendment of Bylaws

Section 1. Amendments to these Bylaws may be proposed by the Executive Committee, in session or by mail, or by petition to the Executive Committee and signed by not fewer than ten (10) percent of the voting members of the Section. Amendments may also be initiated by the Bylaws and Rules Committee in consultation with the officers of the Section or with chairpersons of standing committees. Such proposed amendments shall be referred to the Bylaws and Rules Committee, which shall submit recommendations thereon to the Executive Committee, after consultation with legal counsel, if necessary. Any proposed amendment shall be forwarded to the Society Bylaws and Rules Committee for Society review and approval following approval of two-thirds (2/3) of the members of the Section Executive Committee.

Adoption of Bylaws

Section 2. Following review by the Bylaws and Rules Committee, a proposed amendment shall be presented to the members of the Section for a vote. The amendment(s) shall be mailed with a letter ballot and text of proposed changes (before and after) to each voting member. Adoption of a proposed amendment shall require the affirmative votes of not less than two-thirds (2/3) of the members voting, and the total vote shall not be less than twenty-five percent (25%) of the total voting membership in the Section. The counting and reporting of votes shall be delegated to either the Secretary or to the Inspector(s) of Election appointed by the Chair of the Executive Committee.

Section 3. The proposed amendment shall become effective following Society and Section approval and the Section Secretary's filing of a certified copy of the proposed amendment with the Executive Director of the Society.

### Rules and Regulations

Section 4. Any rules and regulations provided by Article VI, Section 4, may be adopted or amended by affirmative vote of not less than three-fourths (3/4) of the members serving on the Executive Committee provided that the text of the proposed amendments has been furnished to each member of the Committee not less than ten (10) days before the meeting at which a vote will be taken.

### Publication and Distribution

Section 5. The Section Secretary shall be responsible for printing copies of the Bylaws and of the Rules and Regulations within sixty (60) days after adoption or amendment. The Secretary shall be responsible for supplying single copies of such amended Bylaws and Rules as may be requested by Section members in good standing.